



CITY OF TOLEDO
 DIVISION OF BUILDING INSPECTION & CODE ENFORCEMENT
 One Government Center, Suite 1600, Toledo, OH 43604 (MAIL) P. O. Box 844, Toledo, OH 43697
 Telephone: 419-245-1220 www.toledo.oh.gov fax 419-245-1329

**HAUNTED HOUSE IN EXISTING STRUCTURE
 90-DAY TEMPORARY FIRE PERMIT APPLICATION/PERMIT**
 (will be entered as a Fire Alarm Permit)

Three (3) sets of site plan must be filed with each application.

Note to applicant: If you are using tents, do not use this form. You should use the tent application form.

CONTRACTOR # _____

APPLICATION NO: _____

APPLICATION DATE: _____

SITE ADDRESS: _____

LOCATION OF WORK: _____

APPLICANT INFORMATION

Phone # _____

Name: _____ Address _____ City/State _____ Zip _____

THE FOLLOWING WORK IS AUTHORIZED UPON ISSUANCE OF THE PERMIT:

Work Description:

ADDITIONAL COMMENTS:

| | |
|---|----------------|
| PLAN REVIEW FEE (includes 1 installation inspection): | \$50.00 |
| 3% State Surcharge | <u>\$ 1.50</u> |
| Fee Total (to be submitted with application): | \$51.50 |

Optional Additional Fees:

| | |
|--|---------|
| Early Start Fee (to be submitted with application & prior to work) | \$50.00 |
| Mailing Fee (if you want approved permit & plans mailed) | \$ 1.00 |

Grand Fee Total: _____

WARNING

The approval of plans procured by misrepresentation of facts or conditions or improper action by any officer or employee of the Division of Building Inspection and Code Enforcement department, does not legalize any illegal construction or agreement.

In Consideration of the granting of this permit, I or we, agree to hold the City of Toledo harmless from any and all damages, I or we, do hereby covenant and agree to construct said work in all respects in compliance with the provisions of the Statutes of the State of Ohio and the Ordinances of the City of Toledo, and that all statements as made are correct and true, and that all orders of Division of Building Inspection and Code Enforcement will be complied with. The undersigned further agrees to dispose of all construction waste materials in accordance with applicable city laws.

 Applicant's Signature

PERMIT APPROVED BY _____

PERMIT DATE ISSUED _____

Call (419) 936-3506 Assignment Office to schedule your installation inspection date.

CITY OF TOLEDO - DIVISION OF BUILDING INSPECTION
HAUNTED HOUSE TENT PERMIT APPLICATION

Log No. . . T- Tr. No.

General Information

(All entries must be made by the applicant, and in ink or indelible pencil.)

Location, ownership and detail must be correct, complete and legible. **Three (3) sets of site plan must be filed with each application.** One Permit set is filed with Division of Inspection, one with Fire Prevention and one Permit set must be kept continually on job.

This permit does not authorize installation of any electrical or mechanical systems. Separate permits are required.

Set up Address
 Number & Street _____

Location on Property (parking lot, etc) _____

Owner _____ Ph. _____
Name Street Address City State Zip

Contractor _____ Ph. _____
Name Street Address City State Zip

Description of Work **Halloween Haunted House - Install tents/booths/rides for special event** _____

Three (3) sets of site plans must be submitted with each application.

| | |
|--|--|
| Name or Type of Event: _____ | |
| Sponsor/Owner: _____ | |
| Contact Person: _____ | Phone No.: _____ |
| Date(s) of Event: _____ Time(s): _____ | |
| No. of open Tents: _____ Tent sizes _____ | No. of Booth(s) _____ No. of Ride(s) _____ |
| No of enclosed Tents: _____ Tent sizes _____ | |
| Cooking in Tents: ___Yes ___ No | Using Electricity: ___Yes ___No (If yes, Electrical Permit is required) |
| Fee Waived by City Council: ___Yes ___No | Ord No. _____ |
| Tent Set up Date: _____ Tent Set up Completion Time: _____ | |
| Plan Review Fee: \$51.50 | Total Fees Due with application: \$103.00 |

FIRE INSPECTION IS REQUIRED – SEE CHECKLIST

Valuation . . . \$1.00 . . .
 Permit Fee \$.50.00 . . .
 Plan Review \$ 50.00
 3% State Surcharge \$1.50 . . .
Permit Total \$103.00 . . .

Notes:

Approved by: _____

Date: _____

WARNING: The approval of plans procured by misrepresentation of facts or conditions, misstatements in application or through mistakes or improper action by any officer or employee of this department does not legalize any illegal construction or agreement.
 IN CONSIDERATION OF THE GRANTING OF THIS PERMIT, I, or we, agree to save the City of Toledo, harmless from any and all damages. I, or we, do hereby covenant and agree to construct said work in all respects in compliance with the provisions of the Statutes of the State of Ohio and the Ordinances of the City of Toledo, and that all statements as made are correct and true, and that all orders of Division of Building Inspection will be complied with.

 Signature of Owner

 Signature of Contractor or Authorized Agent

(VOID unless received)

 City tax ID #



CITY OF TOLEDO OHIO



DEPARTMENT OF FIRE AND RESCUE OPERATIONS
BUREAU OF FIRE PREVENTION
545 NORTH HURON STREET
TOLEDO, OHIO 43604
(419) 245-1140

OHIO BUILDING CODE (2007): Special Amusement Buildings (411.0)
Toledo Municipal Code 1500: Toledo Fire Prevention Code, International Fire Code (2006)

(Special Amusement Buildings i.e. Haunted Houses and Similar Temporary Structures)

411.1 General. Special amusement buildings having an occupant load of **50** or more shall comply with the requirements for the appropriate Group A occupancy and OBC 411. Amusement buildings having an occupant load of less than **50** shall comply with the requirements for Group B occupancy and OBC 411. **Exception:** Amusement buildings or portions thereof that are without walls or a roof and constructed to prevent the accumulation of smoke.

A **Special Amusement Building** is any building temporary, permanent or mobile or portion thereof that is occupied for amusement, entertainment or educational purposes and that contains a device or system that conveys passengers or provides a walkway along, around or over a course in any direction so arranged that the means of egress path is not readily apparent due to visual or audio distractions or is intentionally confounded or is not readily available because of the nature of the attraction or mode of conveyance through the building or structure. (OBC 411.2 and IFC 202 definitions)

1. In any facility using the maze concept, there may be **NO DEAD END CORRIDORS** and there must be an obvious exit out of the maze for every fifty- (50') feet of linear travel.
2. All stairways must be illuminated at a level of at least one (1) foot-candle.
3. Only class (A) finish materials to be used. (NO PLASTIC, VISQUEEN) All curtains to be fire treated.
4. All electrical installations must meet National Electrical Code (NFPA 70). **NO** extension/zip cords permitted. **Exception:** electrical multi-strip devices w/circuit breaker allowed; no more than four (4) 12 gauge heavy duty cords to be used with multi-strip.
5. Automatic sprinkler system required where total floor area exceeds **5000 square feet**.
6. Lobby entrance if occupant load is greater than fifty feet (50') and travel distance of (75') feet, two (2) exits required.
7. Exit lights and Emergency lights.
8. **NO SMOKING** anytime inside building; "**NO SMOKING**" signs to be posted.
9. Fire extinguishers every fifty (50') feet of travel distance.
10. Smoke detectors (battery operated allowed) or building is to be sprinklered.
11. Public Address System or Fire Alarm Detection System required.
12. A group shall consist of twenty (20) individuals or less. Each group shall be accompanied or supervised by a staff person who is eighteen (18) years of age or older. This staff person must have in their possession an operable flashlight, a whistle and will be completely familiar with the building, the exits, and evacuation process.
13. Evacuation Drawings to F.P.B. (see attached)
14. **Plans to Building Inspection and Plan Review Office (F.P.B.) prior to installation.** Upon plan approval a fire inspection is required; a forty-eight (48) hour notice will be needed before an inspection can be scheduled. **(if in Existing Structure - \$50.00 permit fee and \$1.50 state surcharge payment required or if in tent \$100 permit fee and \$3.00 state surcharge payment required)**
15. DATES of use (starting date – ending date).

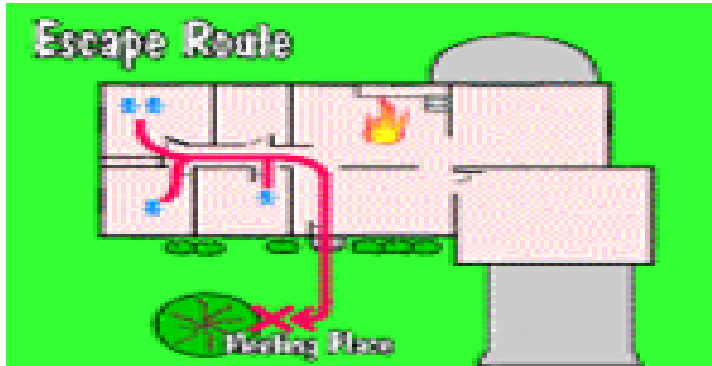
Smoke Detectors and Residential Sprinklers save lives!

FIRE TREATED WOOD AT FACTORY ON METAL STUDS ONLY. FIRE TREATED PLYWOOD ONLY.



HAUNTED HOUSE PROCEDURES

1. ALL EXIT SIGNS SHALL BE LIGHTED
2. MINIMUM WIDTH OF EXITWAYS SHALL BE 44 INCHES
3. TRAVEL DISTANCE OF NO MORE THAN 75 FEET FROM ONE EXIT TO ANOTHER WILL BE PERMITTED.
4. A 2A20BC FIRE EXTINGUISHER SHALL BE PROVIDED EVERY 50 FEET OF TRAVEL
5. A “NO SMOKING SIGN SHALL BE POSTED AT THE ENTRANCE AND **NO SMOKING SHALL BE ENFORCED.**
6. AN EMERGENCY EVACUATION PLAN SHALL BE SUBMITTED AND APPROVED BY THE FIRE PREVENTION BUREAU.
7. TWO (2) GUIDES SHALL ACCOMPANY EACH GROUP, ONE PERSON LEADING AND ONE PERSON FOLLOWING. EACH GUIDE SHALL HAVE AN OPERABLE FLASHLIGHT.
8. A PERSON SHALL BE STATIONED NEAR THE LIGHT SWITCH IN CASE OF AN EMERGENCY TAKES PLACE.
9. ALL PERSONS WORKING THE EVENT SHALL BE PROVIDED WHISTLES AND INSTRUCTED TO USE THEM TO NOTIFY ALL PERSONS IN THE EVENT OF AN EMERGENCY.
10. ALL DECORATIVE MATERIAL SHALL BE NONFLAMMABLE.
11. NO STRAW, HAY, OR CORN STALKS WILL BE PERMITTED IN THE BUILDING.
12. EXTENSION CORDS SHALL BE HEAVY DUTY, AND SHALL NOT RUN ACROSS AN EXITWAY.



THESE PROCEDURES OR SIMILAR SHOULD BE SHOWN IN YOUR DRAWINGS FOR USE IN CASE OF AN EMERGENCY.

1. LIGHTS TO BE ACTIVATED
2. STOP CONFLICTING OR CONFUSING SOUNDS WITHIN BUILDING RELATING TO THIS OPERATION.
3. DIRECT ALL OCCUPANTS TO THE CLOSEST EXIT. (SHOW EXIT DOORS).
4. NOTIFY FIRE DEPARTMENT. (911)